



BEFORE YOU START THE PROCESS, YOU WILL NEED:

Clear, certified and electronic copies of:

- ID document/ID card OR Unabridged birth certificate (if you do not have an ID document or ID card)
- Parents' / Guardians' ID documents
- Parents' / Guardians' death certificates (if applicable)
- Parents' / Guardians' Payslips/ employment letters/ pension advice (not older than 3 months) (do not submit SASSA slips. SASSA should be excluded from household income)
- Grade 11 end of year results
- Grade 12 June results

The submission of these documents is compulsory – if any items are missing, your application will be disregarded.



YOU WILL ALSO NEED:

- Your own cellphone number
- An email address
- NSFAS Consent Form (.pdf) – completed and signed by Parents / Guardians
- If disabled, complete and include the NSFAS Disability Annexure A (.pdf)
- If orphaned, complete and include the NSFAS Declaration Form (.pdf) – to be signed by an Isibindi Child Youth Care Worker/ a Social Worker from the Department of Social Development and submitted to an Isibindi Centre/ NYDA office



Step-by-Step Guide to Applying to Universities, **NSFAS** and Being Supported by **REAP**



"REAP is a holistic Higher Education Support Programme. In an attempt to reduce poverty and empower young people to improve the quality of their lives, the Rural Education Access Programme (REAP) assists students from rural areas across South Africa to succeed at selected universities. For successful applicants, REAP provides a structured student development programme consisting of financial, psycho-social and skills development support. REAP no longer provides full cost bursaries and financial support is limited to R6000 per year. REAP students are required to do community service each year."

SET UP YOUR OWN PERSONAL EMAIL ADDRESS ON YOUR PHONE OR OTHER DEVICE

- From a Home screen, navigate: Apps > Settings > Accounts.
- These instructions apply to Standard mode only
- Tap Add account
- Tap Google
- Enter the email address then tap "Next" (located in the lower right)
- Enter the email password then tap "Next"
- Review the Terms of Service and Privacy Policy then tap Accept (located in the lower-right)
- To review the Terms of Service and Privacy Policy, tap the appropriate link and language then tap "Close" (at the bottom) when finished.

1

APPLY TO THE UNIVERSITY OF YOUR CHOICE

- Career advice is available from SAQA Career Advice Services:
 - Helpline number: 086 999 0123
 - Email: careerhelp@dhet.gov.za
- All the 2020 closing application dates for South African institutions can be found on the following link:
<https://educonnect.co.za/2020-institution-application-dates/>
- The best way is to complete your university application on-line, by going to the university website and following the applications link. Alternatively, you can complete a paper application and make sure it reaches the applications office before the closing date.

2

3

APPLY TO NSFAS ON TIME

Applications open on 1 Aug. 2019 and close on 30 Nov. 2019
(keep your eye on NSFAS website for changes: www.nsfas.org.za)

The criteria are:

- You are a South African citizen;
- Your combined annual household income does not exceed R350 000 per annum;
- You are a SASSA grant recipient;
- You are registering for the first-time for an under graduate qualification at a public university or you are registered at a public TVET College for one of the National Certificate Vocational or report 191 programme;
- You are applying to study at a public university or TVET College for a qualification;

If you are provisionally accepted you will need to provide your certificates showing that you:

- have passed Grade 9 & 10 to study at a TVET College;
- have passed Grade 12 to study at a university.

THERE ARE 2 WAYS TO APPLY FOR NSFAS

METHOD 1: On the NSFAS website (if you wish to apply online, follow the instructions below)

1. Create your myNSFAS account here:
my.nsfas.org.za/mynsfas/selfservice.html
2. You will be required to provide the following information when registering an account: username, password, ID number, cellphone number and email address
3. You can then log in using your selected username and password
4. Complete the application form by clicking the "apply" button
5. When you have filled in all the required information (do not leave any fields blank), you can upload electronic copies of your supporting documents (as listed below). Once all your documents have been uploaded, click the "submit" button to receive your reference number

METHOD 2: At your closest NYDA Centre

1. Visit a NYDA centre/office closest to you
2. A NYDA centre worker will explain the application process and provide you with an application form to complete
3. Complete the application form in CAPITAL letters with a black pen and sign it in the allocated spots
4. Hand in your application form and supporting documents (as listed below). Ensure that your supporting documents are certified on the front of the page and not be older than 3 months.
5. You will receive a receipt card with a bar code attached

For any queries contact NSFAS directly:

Tel: 0860 067 327

Email: info@nsfas.org.za

4

APPLY FOR REAP SUPPORT IF:

- You have applied for NSFAS
- You have applied to UKZN, NMU, UWC, UFS, CUT, or UI
- You are a South African citizen
- You come from a rural area and have attended a rural school
- You have written your NSC examinations at a rural school within the previous two (2) years
- You are not older than 24 years
- Your family/household income (including all grants and contributions) should not exceed R122 000 per year before any deductions (e.g. less than R10 167 per month)
- You have obtained more than 55% average for your NSC examinations (DO NOT use Life Orientation marks when calculating the average)

If you tick all these boxes you can apply online. Applications open on 4 November 2019 and close 14 February 2020. Follow the applications link on the website: www.reap.org.za